



Boscastle Community Primary School is a Trust school under the instrument of government issued by Cornwall Local Authority on 17 October 2022 as amended by order of Cornwall Local Authority on 18 September 2024.

The constitution of the Governing Board is laid out in the instrument of government dated 18 September 2024. The rules and regulations under which the Board operates are laid out in The School Governance (Roles, Procedures and Allowances) (England) Regulations 2013.

The Role of the Governing Board

The Governing Board needs to take a strategic role, act as a critical friend to the School and be accountable for its decisions. It should set aims and objectives and agree, monitor and review policies, targets and priorities.

The Role of the Chair of the Governing Board

- To ensure the business of the Governing Board is conducted properly, in accordance with legal and Council delegation requirements.
- To ensure meetings are run effectively, focusing on priorities and making the best use of time available, and to ensure that all members have an equal opportunity to participate in discussion and decision-making
- To establish and foster an effective relationship with the Headteacher based on trust and mutual respect for each other's roles. The Chair has an important role in ensuring that the Governing Board acts as a sounding board to the Headteacher and provides strategic direction
- To be available and respond to matters of particular difficulty, sensitivity or emergency and offer advice to the Head teacher

Disqualification – the Headteacher, Staff, Pupils

The Role of the Clerk to the Governing Board

- To work effectively with the Chair of Governors, the other Governors and the Headteacher to support the Governing Board
- To advise the Governing Board on Constitutional and Procedural Matters, duties and powers
- To convene meetings of the Governing Board
- To attend meetings of the Governing Board and ensure minutes are taken
- To maintain a register of members of the Governing Board and report vacancies to the Governing Board
- To give and receive notices in accordance with relevant regulations
- To perform such other functions as may be determined by the Governing Board from time to time

Disqualification – Governors, Associate Members, the Headteacher

The Board will appoint such committees as are deemed necessary as and when the need arises.